

## Minutes of the 1<sup>st</sup> MUG 2023-24 Meeting

Venue: Conference Room, IITG Hospital

Date: 06.02.2024, Time: 3:30 PM

The 1<sup>st</sup> meeting of the Medical User Group (MUG) Committee 2023-24 was held on 06.02.2024 at 03:30 PM in the Conference Room of IIT Guwahati Hospital. The Meeting was arranged by Mr. Mohan Ch. Nath, Member Secretary of MUG 2023-24 on urgent basis.

The following members of MUG were present in the meeting viz:

1. Dr. Anuj Kumar Baruah
2. Dr. Ramesh Kumar Sonkar
3. Dr. Leena Barua
4. Dr. Debashish Borah
5. Mr. Nayan Kumar Sarma
6. Mr. Dhiren Ch. Sarmah
7. Mr. G. Piyush Ashok
8. Mr. Govind
9. Mrs. Daisy Rani Baishya Gogoi
10. Mr. Mohan Ch. Nath

Dr. Kula Kamal Senapati could not attend the meeting due to his preoccupation.

### Discussion on the present situation of outsourced Pharmacy Services:

1. All the committee members agreed that the institute community has numerous complaints regarding the unavailability of essential medicines in the hospital pharmacy. The members of the MUG committee feel that this is happening due to the holding of pharmacy payments since September 2023, following some irregularities found in the generation of invoices by the present pharmacy vendor.
2. All the committee members agreed that the new tendering process for outsourced pharmacy services should be completed at the earliest, as the term of the current outsourced pharmacy service is set to end on 29th February 2024. Failure to complete the tendering process promptly may result in significant repercussions for the IITG community and could potentially lead to untoward incidents.
3. All Committee members also suggested to the competent authority that until the next pharmacy comes into effect, (a) the institute should approve a lump-sum amount of money for the procurement of emergency medicines to sustain the hospital's emergency room services and (b) until the next pharmacy is established, the institute should establish an MOU with nearby hospitals like NH/GNRC so that our patients can procure OPD medicines on credit basis. The committee members advised the HoS of the Medical section to draft a letter to the Director of the institute regarding the present scenario of pharmacy services, along with a copy of the minutes of today's MUG meeting.

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*Debashish* *Raj* Govind  
*MN* *Be* *Raj* *...* *...*  
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4. The committee members discussed the supply of medicines by Amrit Pharmacy. The HoS of the Medical Section informed the members that the IIT Guwahati hospital had sent an emergency medicine list to Amrit Pharmacy for supply. However, they could not supply some of the required emergency medicines as indented by the IITG Hospital authority. Some of the medicines were not sent as quoted by the authority and as billed by AMRIT, so some of them were returned. AMRIT has still not replaced those returned medicines. In this regard, all the committee members agreed that the matter should be addressed by the Competent Authority.


**Complete Digitization of the IITG Hospital with a State-of-the-art Hospital Automation System:**


5. All members of the committee suggested complete digitization of IIT Guwahati hospital services for smooth functioning. The members also advised the HoS of the Medical section to initiate a proposal to the Competent Authority on this subject. It is also agreed upon in principle by the committee members to allocate the project to the Students Web Committee for digitalization.


**Other Issues:**


6. One of the committee members raised an issue regarding the waiting time for physiotherapy services at the hospital. The members suggested that the HoS of the Medical section should communicate with the physiotherapist and take necessary steps to minimize the waiting time if possible.
7. Another committee member requested the HoS of the Medical section to reserve one or two extra slots for consultations with the eye specialist, so that in emergency situations, people can get an appointment promptly. The HoS of the Medical section informed the committee that measures had already been taken to manage emergency situations.


The meeting ended with a vote of thanks to all by the Convener.

  
Dr. A. K. Baruah

  
Dr. Ramesh Kr. Sonkar

  
Dr. Leena Barua


  
Dr. Debashish Borah

  
Mr. Nayan Kr. Sarma

  
Mr. Dhiren Ch. Sarma

  
Mr. G. Piyush Ashok

  
Mr. Govind

  
Mrs. Daisy Rani Baishya Gogoi

  
Mr. M.C. Nath